



PERSONAL INFORMATION

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E-mail vojin.djordjevic@msac.rs
Nationality Serbian
Date of birth 29 – July - 1976

WORK EXPERIENCE

- Dates (from – to)
- Name and address of Client
- Type of business or sector
- Occupation or position held
- Main activities and responsibilities

08/2020 - TO DATE

MSAC / Belgrade, SERBIA

Management Supervision And Consultancy

Owner, Mechanical Manager

Management in preconstruction and construction phase.

Mechanical manager and site supervisor responsible for HVAC installations, Elevators, Stable fire extinguishing system (Sprinkler) and other mechanical and process installation.

Mechanical Management, Design Management, Projects budget preparation and control, Cash Flow, Preparation of Tender documents, conducting of Tender procedure, preparation of Contracts (Fidic and local), active cooperation with Investors and Contractors, Supervision

Mechanical Manager

- *MPC Shopping Centre Zvezdara – Belgrade – Serbia*

Commercial complex – Shopping Centre with business premises for rent 77.000m2 with underground garage 58.000m2.

August 2020 – October 2020

MEP Manager – Construction and Supervision Management, mechanical manager, site supervision responsible for HVAC, Elevators and escalators, sprinkler installation.

Scale of project: 135.000m2, 68 million euros investment

- *Johnson Electric Plant II (additional request) Phase – Nis – Serbia*

Automotive industry with clean room technology

August 2020 – till now

– Clean room for PCBA and Conformal Coating,

Scale of project: 2.500m2, 1,2 million euros investment

-Additional request project management and technical supervision should be performed by the Consultant, related to Project Johnson Electric Plant Development, located in Nis

Scale of project: 500 thousand euros investment

Project and MEP Manager - Supervision manager, mechanical manager, site supervision

-*Residence-office building, Moj krov, Bulevar Plaza, Djeram, Belgrade*

September 2020 - September 2021

Mechanical manager, site supervision responsible for HVAC installations, Elevator and Stable fire

extinguishing system - Sprinkler

- *Delta Planet – Nis – Serbia*

Commercial complex – Shopping Centre with business premises for rent 45.000m²

November 2020 – May 2021

Tenant coordination

- *Residence-office building, Belgrade Waterfront, Plot 15 – Terra & Aria, Belgrade*

November 2020 - December 2022

Mechanical manager, site supervision responsible for HVAC installations, Elevator and Stable fire extinguishing system - Sprinkler

- Dates (from – to)
- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

01/2010 – 07/2020

MACE, Belgrade, SERBIA

Project and Construction Management

Mechanical Manager

Management in preconstruction and construction phase.

Mechanical manager and site supervisor responsible for HVAC installations, Elevators, Stable fire extinguishing system (Sprinkler) and other mechanical and process installation.

Mechanical Management, Design Management, Projects budget preparation and control, Cash Flow, Preparation of Tender documents, conducting of Tender procedure, preparation of Contracts (Fidic and local), active cooperation with Investors and Contractors, Supervision.

Mechanical Manager

- *Johnson Electric Plant II (additional request) Phase – Nis – Serbia*

Automotive industry with clean room technology – Clean room for PCBA and Conformal Coating

December 2019 – July 2020

Project and MEP Manager - Supervision manager, mechanical manager, site supervision responsible for HVAC and compressed air installation.

Scale of project: 2.500m², 1,2 million euros investment

- *MPC Shopping Center Zvezdara – Belgrade – Serbia*

Commercial complex – Shopping Centre with business premises for rent 77.000m² with underground garage 58.000m².

May 2018 – July 2020

MEP Manager – Construction and Supervision Management, mechanical manager, site supervision responsible for HVAC, Elevators and escalators, sprinkler installation.

Scale of project: 135.000m², 68 million euros investment

- *NEPI Retail Park – Krusevac – Serbia*

Commercial complex – Shopping Centre with business premises for rent 9.000m²

November 2018 – September 2019

MEP Manager – Construction and Supervision Management, mechanical manager, site supervision responsible for HVAC, Natural gas and Sprinkler installation.

Scale of project: 9.000m², 5 million euros investment

- *ZF Serbia – Pančevo – Serbia*

Development and production of electric motors for the electric car in automotive industry

March 2018 – February 2019

MEP Manager – Complete Design Management, Project and Supervision Management, mechanical manager, site supervision responsible for HVAC, Gas installations, Elevator and compressed air installation.

Scale of project: 27.000m², 18 million euros investment

- *Kromberg & Schubert – Krusevac – Serbia*

Development and production of complex wiring systems for the automotive industry

March 2017 – February 2018

Project and MEP Manager - Supervision manager, mechanical manager, site supervision responsible for HVAC and Gas installations, stable fire extinguishing system - sprinkler and

compressed air installation.
Scale of project: 24.000m², 10 million euros investment

- *Student creative centre, Faculty of Electronic Engineering – Nis – Serbia*
UNDP - reconstruction
Jun 2017 – September 2017
Site supervision responsible for HVAC installations.
Scale of project: 600m², 250 thousand euros investment

- *Johnson Electric Plant IIIa Phase – Nis – Serbia*
Automotive industry technology with WWTP.
September 2017 – January 2018
Site supervision responsible for Nitrogen gas station

- *ADA Mall – Belgrade – Serbia*
Shopping Centre
Jun 2016 – July 2017, March 2019 – May 2019
Project and design manager and site supervision responsible for HVAC installations, elevators and sprinkler installations.
Scale of project: 90.000m², 70 million euros investment

- *Lidl – Bor, Borca, Krusevac, Pančevo – Serbia*
Supermarket
May 2016 – December 2018
Site supervision responsible for HVAC installations
Scale of project: 4 x 3.000m², 4 x 3 million euros investment

- *GTC 41 A2&B – Belgrade – Serbia*
Commercial buildings
2016 – 2017
Site supervision responsible for elevators
Scale of project: 2x15.000m², 2 x 10 million euros investment

- *Johnson Electric Plant II Phase – Nis – Serbia*
Automotive industry technology with WWTP.
May 2015 – March 2017
Complete Design Management and Project Management. Mechanical manager, construction management, site supervision responsible for HVAC and Gas installations, stable fire extinguishing system and compressed air installation.
Scale of project: 15.000m², 30 million euros investment

- *Residence-office building, Pro Credit Bank, Avala*
February 2015 – September 2015
Mechanical manager, site supervision responsible for HVAC installations.
Scale of project: over 1 million euro's

- *Office and bank branches, Mirabank, Belgrade*
April 2015 – July 2015
Mechanical manager, site supervision responsible for HVAC installations, stable fire extinguishing system.
Scale of project: over 0,5 million euro's

- *Serbian oil industry, Exploration and production in oil fields in Serbia, NIS Novi Sad - Turija, Kikinda, Elemir*
November 2014 – November 2015
Site supervision responsible for welding - International Welding Engineer

- *Kopaonik Resort Hotel, Kopaonik*
May 2014 – completion of the performance shall be December 2020
Mechanical manager, design management responsible for HVAC and LPG installations, elevators, stable fire extinguishing system, technology kitchen and laundries, pool technology, SPA & Wellness, fire protection and geothermal energy usage.
Scale of project: 15700m², over 22 million euro's

-Johnson Electric Plant – Nis – Serbia

Automotive industry technology

December 2013 - April 2014

Complete Design Management and Project Management. Mechanical manager, construction management, site supervision responsible for HVAC and Gas installations, Stable fire extinguishing system and compressed air installation.

Scale of project: 12.000m², 20 million euros investment

- Upgrading and reconstruction of the waiting rooms and fingers A and C, Airport 'Nikola Tesla', Belgrade, Serbia

September 2013 - April 2014

Mechanical manager, site supervision responsible for HVAC installations, and Stable fire extinguishing system

- Office building and bank branches, Banka Intesa, Belgrade

September 2012 - December 2013

Mechanical manager, design management responsible for HVAC installations, elevators, stable fire extinguishing system, fire protection and geothermal energy usage.

Scale of project: 40000m²

-IT Park Project LEED Gold – Indjija - Serbia

July 2012 - December 2013

Complete Design Management and Project Management, LEED GOLD certification implementation. Mechanical manager, construction management, site supervision responsible for HVAC and Gas installations, Elevators, Stable fire extinguishing system

Scale of project: 25.000m²

-Residence-office building, Living Good, Novopazarska 32, Belgrade

March 2012 - June 2013

Mechanical manager, site supervision responsible for HVAC installations, Elevator, Stable fire extinguishing system and car platform parking system

-Ski Centre Stara Planina – Hotel & SPA Jabučko Ravnište – Serbia

Complete Design Management and Construction Management, Hotel refurbishment and complete fit out.

Projects budget preparation and control. Mechanical manager, construction management, site supervision responsible for HVAC and LPG installations, elevators, stable fire extinguishing system, pool technology, SPA & Wellness, technology kitchen and laundries, fire protection.

Scale of project: 30.000m², over 20 million euro's

- Dates (from – to) 07/2009 -12/2009
- Name and address of Client **City Facility / Belgrade, SERBIA**
- Type of business or sector Technical director
- Occupation or position held Management department
- Main activities and responsibilities Complete Project Management process implementation, negotiation with clients, preparing offers for the maintenance of residential and commercial buildings, contracting, negotiation with sub-contracting and control of their work

- Dates (from – to) 09/2007 -6/2009
- Name and address of Client **MACE, Belgrade, SERBIA**
- Type of business or sector *Mechanical Management*
- Occupation or position held *Mechanical Manager*
- Main activities and responsibilities Mechanical Management in preconstruction and construction phase. Main office support for several ongoing projects. Mechanical manager, responsible for HVAC installations, Elevators, Stable fire extinguishing system, and other mechanical installation
Mechanical Management, Design Management, Projects budget preparation and control, Cash Flow, Preparation of Tender documents, conducting of Tender procedure, preparation of Contracts (Fidic and local), active cooperation with Investors and Contractors, Supervision.

-Residence-office building, Belville, Block 67, Belgrade

September 2007 - June 2009

Project and Mechanical manager, site supervision responsible for HVAC installations, Elevators, Stable fire extinguishing system

Scale of project: PO1 - 14.000m², SPO 6 – 75.000m², 62 elevators

-Residence-office building, Liman Park, Novi Sad

Site supervision responsible for 15 Elevators

-Office building, VIG Plaza, Block 11, Belgrade

Site supervision responsible for 6 Elevators

- Dates (from – to) 02/2003 – 08/2007
- Name and address of Client **Montaza, Belgrade, SERBIA**
- Type of business or sector Mechanical contractor
- Occupation or position held Mechanical Engineer
- Main activities and responsibilities Responsible contractor of mechanical works

- Tobacco factory Phillip Morris, Nis

July 2005 - September 2007

Responsible contractor for reconstruction of HVAC system and boiler room

- Oil refinery, Pancevo

2004-2005

Responsible contractor for reconstruction heating system

EDUCATION AND TRAINING

- Dates (from – to) 1995 – 2002
- Name and type of organization providing education and training **Belgrade University, Serbia**
- Principal subjects/occupational skills covered Mechanical Engineering
- Title of qualification awarded Dipl. Ing, M.Sc Mechanical Engineering – HVAC (Thermotechnics) Engineering
- Level in national classification M.Sc

- Dates (from – to) 2004 – 2005
- Name and type of organization providing education and training **Welding institute, Belgrade, Serbia**
- Principal subjects/occupational skills covered Welding Engineer
- Title of qualification awarded International Welding Engineer, diploma No: SCG/IWE/00004
European Welding Engineer, diploma No: SRB/EWE/00152

PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE Serbian

OTHER LANGUAGES

English

- Reading skills Upper Intermediate, B2.2
- Writing skills Upper Intermediate, B2.2
- Verbal skills Upper Intermediate, B2.2

SOCIAL SKILLS
AND COMPETENCES

MEMBERSHIP: Engineering Chamber of Serbia membership

- License responsible designer of HVAC, thermal energy, gas and process techniques,

No: 330E54107,

- License responsible contractor of HVAC, thermal energy, gas and process techniques

No: 430B13407,

- License responsible designer mechanical transport, storage and mechanical construction and technology

No: 333F77708,

- License responsible designer, responsible engineer for the energy efficiency of buildings

No: 381 0819 13

-Advanced user of the following programs: MS Office, AutoCAD

ORGANIZATIONAL SKILLS
AND COMPETENCES

- Experience in Project/Construction management, contract management, cost management (review of Tender documents on receipt to ensure its completeness), construction site supervision and analysis of the potential risk in project implementation, QA/QC, preparation of Feasibility studies and technical Due Diligence studies, design and technical control of design documentation
- Experience in design, build and supervision of:
 - HVAC, thermal energy, gas and process techniques
 - Fire protection system – Sprinkler and Gas fire suppression system, Smoke extraction and overpressure system
 - Transport system - Elevator, escalator
 - Technology of industrial process: compress air, nitrogen, overpressure, filtration, steam, exhaust air from machine, cooling of machine
 - Quality and quantity of installed equipment
 - Creating budget
 - Preparing construction time schedules
 - Control design and other documents in pre-construction and construction phase
 - Technical supervision on construction sites
 - Preparation Snag lists
 - Verifying BoQ and technical requirements from tender documentation till realization
 - Control of interim and final payment situation
 - Starting equipment and commissioning
 - Preparation and participation in Technical acceptance, Firefighting approval and

Usage permit

•Preparation and participation in Handover between Contactor and Investor

- Experience in preparation of contracts (Fidic and local), Negotiations process, Contract and Bank Guaranties procedures...
- Experience in Project Budget Preparation and control, Cost model, Cash Flow etc.
- Experience in preparation of Tender documents, conducting of Tender procedure
- Experience in planning process, procurement process, resource planning
- Conducting of the legal procedure with responsible City, Municipality and Republic Institutions in all phases of the building process (Zoning act, Construction permit, Technical handover, Usage – occupancy Permit etc)
- Excellent knowledge of computer systems and programs (MS Project, MS Office, various CAD programs, various specialized engineering software etc).
- Strong technical, interpersonal and communication skills

OTHER SKILLS
AND
COMPETENCES

The certificate on professional examination in the field of fire protection, the RS Ministry of Interior Sector for Emergency Situations, 07 number 152-1-3454 / 14

DRIVING LICENCE(S)

B, licenses